

TGLN TC OTDC Huddle – Moderator Checklist

Huddle Trigger: After one organ has been accepted and <8 hours prior to donor OR, or If organs are ruled out - the OTDC will reach out to the Tissue Team Lead and provide availability for the TC OTDC huddle

The Tissue Lead (TL) is responsible for arranging the team huddle after the OTDC reaches out and should include at a minimum: the OTDC and TL (TC, Tissue Manager On-call (TOC) if required*). The TL will review the case before the huddle.

TGLN #: _____ Date: _____ Time: _____
TL: _____ OTDC: _____ TC/TOC*: _____

	<u>Completed</u>	<u>Requires Follow-Up</u>
<u>Overview of case by OTDC</u>		
• Language Preference (<i>English or French</i>)	<input type="checkbox"/>	<input type="checkbox"/>
• Review organs/tissues consented (<i>consent aligns with DP</i>)	<input type="checkbox"/>	<input type="checkbox"/>
• Coroner involvement/permission?	<input type="checkbox"/>	<input type="checkbox"/>
• Police Seal Information (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
• Donor OR planning/resource considerations	<input type="checkbox"/>	<input type="checkbox"/>
• Cultures available/presence of infection and treatment	<input type="checkbox"/>	<input type="checkbox"/>
• Funeral home considerations/timeline	<input type="checkbox"/>	<input type="checkbox"/>
• Family dynamics and NOK requests	<input type="checkbox"/>	<input type="checkbox"/>
• Exceptional distribution reason(s)	<input type="checkbox"/>	<input type="checkbox"/>
<u>Tissue considerations</u>		
• Tissue eligibility/acceptance (need to know this before OR)	<input type="checkbox"/>	<input type="checkbox"/>
• Blood draw requirements	<input type="checkbox"/>	<input type="checkbox"/>
• Consent for transfer	<input type="checkbox"/>	<input type="checkbox"/>
• Availability of tissue recovery resources	<input type="checkbox"/>	<input type="checkbox"/>
• Reassignment considerations after shift change	<input type="checkbox"/>	<input type="checkbox"/>
• Hold Body Form	<input type="checkbox"/>	<input type="checkbox"/>
• Heart/Lung Acceptance?*	<input type="checkbox"/>	<input type="checkbox"/>

Note: If all the tissues are declined, the Tissue Lead will notify the OTDC involved.

Other: **If lungs and heart valves are accepted, refer to CPI-9-513 for heart valve recovery instructions

Comments: