

Monthly Cleaning Log

Year: _____

Complete once per month. Date and initial when completed.

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
Assigned to												
Walkways in supply room clear												
All items stored with labels facing front and stacked evenly												
Supplies stored 14 inches away from ceiling												
Cleaning shelving and storage racks in supply room. (Outside Surfaces)												
Disinfect Supply Bags												
Supply Bags												
Clean shelves in refrigerator												

Comments:
