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| **Training and Competency Assessment** | | |
| Procedure: Circulator in Recovery | | |
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| Employee Name: Click or tap here to enter text. | | |
| Date of Assessment: Click or tap here to enter text. | | |
| Assessor Name/Title: Click or tap here to enter text. | | |
| Assessment Technique: (e.g. case review, test, observed procedure etc…): Click or tap here to enter text. | | |
| Initial Training Annual Competency Other: Click or tap here to enter text. | | |
| Case Number: Click or tap here to enter text. | | |
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| **Task** | **Score** | **Comments** |
| Assist in side table and back table set up | Select Score | Click or tap here to enter text. |
| Assist prepping and draping of donor | Select Score | Click or tap here to enter text. |
| Review case paperwork to determine proper authorization and Mshx | Select Score | Click or tap here to enter text. |
| Complete chart review and verify Hemodilution | Select Score | Click or tap here to enter text. |
| Demonstrates knowledge of when to appropriately escalate chart and/or physical findings for medical consultation | Select Score | Click or tap here to enter text. |
| Demonstrates aseptic consciousness to maintain/monitor the sterile field | Select Score | Click or tap here to enter text. |
| Pass supplies into the surgical field aseptically | Select Score | Click or tap here to enter text. |
| Set up supply table and pour sterile recovery and transport media | Select Score | Click or tap here to enter text. |
| Verify recovery staff has obtained appropriate microbiology testing | Select Score | Click or tap here to enter text. |
| Document all recovery activity in iTransplant or appropriate recovery form | Select Score | Click or tap here to enter text. |
| Receives wrapped tissue and culture samples handed off from sterile field | Select Score | Click or tap here to enter text. |
| Verify every piece of tissue and paperwork are labelled as per CPI | Select Score | Click or tap here to enter text. |
| Ensure all packaging of tissue, blood samples and microbiological testing conforms to CPI requirements and are stored appropriately | Select Score | Click or tap here to enter text. |
| Arrange tissue transportation (i.e. pick up) with courier | Select Score | Click or tap here to enter text. |
| Ensure clean-up of the surgical suite | Select Score | Click or tap here to enter text. |

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| Comments: Click or tap here to enter text. | |
| 1= Limited knowledge or ability to demonstrate required competency (not competent)  2= Demonstrates partial knowledge or ability to demonstrate competency, but not in all required aspects (basic or novice)  3= Mostly demonstrates knowledge or ability of competency but needs guidance occasionally (Mostly Competent)  4= No guidance/prompting required to demonstrate knowledge of or ability to perform competency (Fully competent) | |
| If a trainee shows a score lower than the previous assessment, a training plan may be implemented. The plan must be executed, and the precepting TRC may be assigned this task. The Clinical Specialist or designate will determine what type of assessment is required and who is responsible for completing it. | |
| Assessor:  Click or tap here to enter text. | Date:  Click or tap here to enter text. |