Ontario Health
Trillium Gift of Life Network

Considerations for Transfer for Donation

Purpose: To ensure principles of transfer and required documents follow and key messages for OTDC responsibilities.

Guiding Principle	Considerations

☐ Consent to transfer
☐ Rationale for transfer i.e. NDD testing, organ testing, organ allocation and acceptance completed
 	
☐ Huddle between CSC, OTDC (sending & receiving), MOC, CMO (if applicable) decision confirmed for transfer for admission identify:
  o Accepting hospital, physician, & unit
  o Potential time of transfer
  o Patient code status for donation
  o Family considerations
  o **TGLN original documents** to accompany patient i.e. consent, Permission for Donation in Death Investigation (Coroner/Forensic Pathologist Permission)
  o Coroner's considerations for out of region travel
☐ Transfer to originating region for coroner autopsy (if applicable)
	• Review consent to confirm if consent to transfer has been obtained or is required from family
	• Review necessity for transfer i.e. need for NDD testing, organ testing, or organ procurement
	• **Hospital responsibilities:** Facilitation of transfer: Organizing transport, procurement of documentation, staffing to facilitate transfer, handover from departing to accepting HCT
	
	Huddle
	• Which hospital will be accepting the patient?
	• Is the hospital aware of the date/time of transfer?
	• Does the accepting physician require a DSP/CMO discussion on overview of case?
	• Timing of transfer for on-site OTDC support
	• If DNR, will that continue?
	• Family travel needs (i.e. hotel, travel, meals, special requests) and MOC direction on reimbursement
	• Is the family aware of difference between departing and accepting hospital differences and agreeable to transfer? i.e. appearance, visiting hours

Departing OTDC Considerations	**Accepting OTDC Considerations**

☐ Confirm Copy of Chart contains TGLN required documentation:
  o Copy of ABO
  o Copy of DNR (if required)
  o **Copy of NDDs** along with supporting documentation (CPI-9-400) & death certificate (if applicable)
    o (Ensure originals stay with sending hospital for their records)
  o **Original TGLN documents**: consent(s), Permission for Donation in Death Investigation (Coroner/Forensic Pathologist Permission)
☐ Confirm time of transfer to allow for accepting OTDC to be onsite
☐ Contact Coroner's office to notify of, obtain permission to transfer and document in iTx (if applicable)
☐ Ensure iTx documentation of hospitals involved; indicate originating hospital, their role and patient's MRN (Tracking < Referral Worksheet < 'Is there another hospital involved'
☐ Report to accepting OTDC
	☐ Ensures copied chart contains required **original documents**
	☐ Report received from departing OTDC
	☐ Meet/Introduction to family
	☐ Review orders with HCT
	☐ Conversation with accepting MRP for coordination for 2nd set of NDDs (if applicable)

January 26, 2022