

DCC Heart to U.S. OPO Huddle Checklist

The CSC is responsible for arranging the team huddle and should include at a minimum: the CSC, SOTD, MOC, Transplant Medical Lead – Donation and/or Transplant Medical Lead – Transplant, and SRC, if applicable.

TGLN #: _____ Date: _____ Time: _____

CSC: _____ MOC: _____ SOTD: _____

Transplant Medical Lead – Donation or Transplant: _____ SRC: _____

	<u>Completed</u>	<u>Requires Follow-Up</u>
<u>Overview by OTDC</u>		
• Scheduled withdrawal time?	<input type="checkbox"/>	<input type="checkbox"/>
• Location of withdrawal?	<input type="checkbox"/>	<input type="checkbox"/>
• Plan for OTDC staffing?	<input type="checkbox"/>	<input type="checkbox"/>
• Other Hospital or family specific concerns	<input type="checkbox"/>	<input type="checkbox"/>

Overview by CSC

CSC to review information provided by US OPO in Appendix A of the DCC Heart Offers to U.S. Hospitals package, including but not limited to, the following:

• Is the heart being recovered by the transplant team or a third party?	<input type="checkbox"/>	<input type="checkbox"/>
• Number of team members with heart recovery team?	<input type="checkbox"/>	<input type="checkbox"/>
• Required credentials received for heart recovery team members?	<input type="checkbox"/>	<input type="checkbox"/>
• Have credentials been forwarded to Transplant Medical Lead to provide to donor hospital administrators?	<input type="checkbox"/>	<input type="checkbox"/>
• Is recovery support required from Dr. Alvarez?	<input type="checkbox"/>	<input type="checkbox"/>
• What heart perfusion machine is the team bringing?	<input type="checkbox"/>	<input type="checkbox"/>
• Have we received the required machine documents?	<input type="checkbox"/>	<input type="checkbox"/>
• How will the team get from the donor airport to the donor hospital?	<input type="checkbox"/>	<input type="checkbox"/>
• How will the team get from the donor hospital to the donor airport?	<input type="checkbox"/>	<input type="checkbox"/>
• If TGLN is required to assist with transportation, are there any specific transportation requirements TGLN needs to be aware of	<input type="checkbox"/>	<input type="checkbox"/>
• Confirmed that the heart recovery team is bring own required supplies/solutions?	<input type="checkbox"/>	<input type="checkbox"/>
• Appendix B of the DCC Heart Offers to U.S. Hospitals package reviewed and saved in the donor chart?	<input type="checkbox"/>	<input type="checkbox"/>

Note: Appendix B will be sent to the donor hospital by the Case Manager or Hospital Director only upon request.